

Town Meeting Procedure Committee Minutes

October 24, 2018

1. **Attendance:** Cheryl Barker, Rebecca Greene, Mark Wolinski
2. **Called to order:** A meeting of the Town Meeting Procedure Committee was held in the First Floor Conference Room at Swampscott Town Hall. Meeting was opened at 7:30p.m.
3. **Discussion:** The Chair, Mr. Wolinski called the meeting to order at 7:30pm.
 - Minutes from September 5, 2018 meeting were unanimously approved.
 - Electronic voting considered at a cost for other towns of \$15k-\$40k+. May not save time, rare that instances of a standing vote are necessary. Not recommended.
 - Consent Agenda to be written and proposed at December meeting.
 - Cheryl to contact Town regarding addition of ADA statement at end of Warrant. Recommend adding.
 - Pre-Town meeting gathering to discuss questions recommended by Committee. Further details need to be discussed.
4. **Adjournment:** There being no other business matters to discuss; the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

Cheryl Barker



Secretary
Town Meeting Procedure Committee