



## Town of Swampscott Block Party Application

***Please return the completed application to the Office of the Town Administrator no less than 2 weeks prior to the event by emailing [dmarchese@swampscottma.gov](mailto:dmarchese@swampscottma.gov) or mailing to Office of the Town Administrator, Town Hall, 22 Monument St. Swampscott, MA 01907.***

Name of Applicant:

Address:

Phone:

Email:

Date:

Time of Party:

Describe area to be blocked off (beginning with street names)

The following restrictions must be adhered to:

- The street may only be blocked off by DPW barricades (wooden horses).
- Fireworks and loud music are not permitted
- Parties may only be held during daylight hours ending no later than 9:00 PM
- The street must remain passable to emergency vehicles. Items such as grills, benches, tables, etc., must be positioned in such a way that they may be easily and quickly moved for emergency vehicles.
- Police will check the block party location approximately one hour after 9:00 PM time limit
- Please clean up litter after party
- Copies of the application must be distributed by the applicant to the Police, Fire and Public Works Department.
- Please submit the application with signatures of any impacted residents within your neighborhood.
- Applicant must reside in block party location that is to be barricaded.

**FEE: \$25 per application**

*Call 781-596-8850 with any questions.*

## Supporting Signatures:

*Please provide signatures of any impacted residents within your neighborhood.*

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### TOWN USE ONLY

Department of Public Works:	APPROVED	DENIED	DATE _____
Police Department:	APPROVED	DENIED	DATE _____
Fire Department:	APPROVED	DENIED	DATE _____
Town Administrator:	APPROVED	DENIED	DATE _____