

# SWAMPSCOTT HISTORICAL COMMISSION

## MEETING MINUTES

MEETING LOCATION: Virtual Meeting

Thursday, June 4, 2020

6:30 pm

<u>MEMBERS PRESENT:</u>	Dana Anderson, Jonathan Leamon, Justina Oliver, Nancy Schultz, Richard Smith,
<u>MEMBERS ABSENT:</u>	Kim Barry, Jean Reardon
<u>OTHERS PRESENT:</u>	Marzie Galazka, Deb Newman
<u>MEETING CALLED TO ORDER:</u>	6:40 PM J. Oliver called the meeting to order.
<u>MINUTES:</u>	R. Smith moved approval of 5/14/2020 minutes, J. Leamon seconded. Unanimously approved by voice vote.
<u>TREASURER'S REPORT</u> <u>Jean Reardon</u>	\$3,650 remaining after \$600.00 payment has been made to vendor (Lisa Mausolf) for her work on Form B for 33 Puritan Lane. About \$600 will be needed for the Preservation Awards.
Historic Interpretative Signage – Marzie Galazka	Historical interpretative signage by Vacker Sign being considered for Fish House, Town Hall, Andrews Chapel & Train Depot. Marzie presented designs. Suggests 24 X 36 size. Frames might run about 750.00 each. Member suggested the conservancy could team up with SHC to put some native plants around. J. Oliver says we can likely spend \$3,000—and fund 4 signs. Marzie can write up the bill and get the funding from our budget. 24 X 36 with better quality panel 1/8” HPL. Marzie will get the cost for their design team. Member suggested we also consider local graphic artists. J. Oliver made a motion to approve expenditure of \$3,055.00 remaining in our budget for historic signage. R. Smith seconded. Unanimously approved by voice vote. J. Oliver will contact Reach Arts to inquire about graphic designers. N. Schultz will write text for Fish House and Town Hall, J.

	Leamon will write text for Andrew Chapel and Olmsted district. Info can be found on MACRIS. Digital Imaging Inc has a collection of high quality glass negatives of the town—they have good photos of the Fish House and other sites.
<u>PRESERVATION AWARDS:</u>	Committee signatures must be included on invoice. D. Anderson will collect signatures while maintaining social distancing. Total budget is \$595.00 for JDB Preservation Services and Ould Colony Artisans. N. Schultz made motion to approve invoice, R. Smith seconds. Unanimously approved by voice vote.
<u>OLD BUSINESS</u> <ol style="list-style-type: none"> <li>1. 86 Burrill Street &amp; Archives</li> <li>2. Inventory &amp; National Register listing</li> <li>3. Town Wide Assessment Grant</li> <li>4. Historic Buildings</li> </ol>	<p>Lisa M. working on form B for the Eiseman Estate.</p> <p>News on the Town Wide Assessment Grant expected June 30.</p> <p>No updates on historic buildings.</p>
<u>OTHER ITEMS FOR DISCUSSION</u>	<p>R. Smith drafted the letter he was requested to write last time, and sent to J. Oliver.</p> <p>No information yet received on whether or not Sails and Trails is happening this year.</p>
<u>Closing:</u>	J. Oliver moved to adjourn, D. Anderson seconded. 8:01 p.m.
<u>Next meeting: Thursday, July 9, 6:30 p.m.</u>	

Respectfully submitted,

Nancy Schultz