

DRAFT

*FINANCE COMMITTEE
MEETING MINUTES
Tuesday, April 27, 2016
Swampscott, MA 01907*

Called to Order: A meeting of the Swampscott Finance Committee was held at the Swampscott Town Hall, 22 Monument Avenue, Swampscott, Mass at 7:00P.M.

Attendance: Chairman, Linso van der Burg, Vice Chair, Marzie Galazka and Members, Joan Hilario, William Jones, Cinder McNerney, Jill Sullivan, and Polly Mary Titcomb. Selectman Naomi Dreeben, Town Administrator, Thomas G. Younger, Michael McClung, Town Moderator, Ron Mendez, Town Treasurer. .

Planner Position:

\$50K moved out of reserve funds to finance funds-Planner Position.

Mr. Younger spoke on merit raises for employees.

Member Cinder McNerney asked if the goals are in writing.

Some title changes for Nancy Lord, Personnel Director & Pete Kane, Town Planner and Facilities Director.

Member Cinder McNerney asked why Mr. Younger did these changes without informing the Finance Committee. –Mr. Younger felt it was better to be proactive.

Selectman Dreeben spoke on the Town Planner position-very busy / case load very heavy/ kick starting things in Town Hall / Too much time spent on clerical, Mr. Kane needs help with the ZBA, Conservation and Planning Board. Selectman Dreeben stated his role is not being fulfilled, not about the person it is about the position.

Mr. Younger is requesting an assistant for the Town Planner for part time.

Member Marzie Galazka sees this as a full time position and wants this to be relooked at from another funding source.

Mr. Kane puts in 50-60 hours per week with his caseload and meetings.

Working on increasing and improving our tax base. .

Member Linso van der Burg agrees that the planner needs some assistance.

Member Jill Sullivan all for planning, but questions the salary range.

Board members questioned the pay for these positions.

Board members suggested in the future any request should be brought back to the Finance Committee for a discussion and presentation. ,

Member Joan Hilario asked about the ten current clerical staff cannot assist the Town Planner instead of hiring a new employee.

Who sets the planner priorities was asked.

Open Discussion/ Budget Review:

- *Town Accountant maxed out in grade 5.*
- *Concerns on spending money/ Article 10/ Collins Report.*
- *Member Cinder McNerney asked if the Master Plan is on line.*
- *Member Cinder McNerney asked if traffic in Town is being discussed seems everything is Town going so fast wonders how this is all affecting the Budget.*
- *Member Cinder McNerney explained bond premium.*
- *Ron Mendez, Town Treasure gave a breakdown of bonds.*
- *\$20K for Recreation Department was questioned-Town events, fees not being charged for events.*
- *Selectman Dreeben spoke on the community wanting Town events without paying for them and feels it is something the community can get back something for their money.*
- *Open Space improvements not clear per Cinder McNerney.*
- *Michael McClung, Town Moderator spoke on the possibility of the Master plan being spoken at Town Meeting.*

Article Discussion:

- *No Financial Changes appendix 5.*
- *Article 7 & 8-favorable action*
- *Article 9-Constable-Favorable action*
- *Article 14 & 15-Favorable action.*
- *Article 19 Favorable action.*

Adjournment:

The meeting was adjourned at 9:00P.M.

By Attest:

*Maureen Shultz,
Finance Secretary*