

**BOARD OF SELECTMEN MEETING**

**Meeting Minutes**

**Wednesday, June 6, 2018**

**Swampscott, MA 01907**

*Attendance: Chairman Peter Spellios, Vice Chair Pat Jones, Selectmen Naomi Dreeben, Laura Spathanas, Town Administrator Sean Fitzgerald, Assistant Town Administrator Ron Mendes*

*Pledge of Allegiance*

*Meeting called to order at 7:05 p.m.*

**RESIDENT COMMENTS**

*Owner of Jersey Mikes came to speak about the Jersey Mikes he opened in Swampscott. Spoke about the history of Jersey Mikes- etc. Enjoy giving back to the community*

**REPORT OF THE CHAIR**

*Chair Spellios spoke about the next 4 meetings being working sessions for the Board and forgo the regular agenda meetings will be dedicated to specific subjects.*

**BOS shared topics they would like to speak on during these working meetings:**

- *Series of Appointments*
- *Licenses*
- *5-year operating budget forecast*
- *Various Town Properties*
- *Financial Guidelines*
- *Land Use – inc. the Train Depot and the School Buildings*
- *Humphrey Street- Business*
- *Establishing of Existing facilities committees*
- *Focus on Communications for public awareness*

**PUBLIC HEARING-** *National Grid*

*MOTION made by Selectmen Spathanas and seconded by Selectmen Jones all unanimously were in favor.*

*National Grid- Gino Cresta, DPW Director spoke regarding the petitions and is not satisfied with work done on 448 Puritan Road and 57 Rockland Street. He stated he would ask that they come back and fix the work prior to approving the additional petitions.*

*John Jankowski from National Grid Spoke and addressed the petitions:*

*Concerned Resident spoke about a tree that she did not want damaged.*

*Paradise Work- done*

*Edgehill Road-In progress*

*Puritan Road- Done*

*Humphrey Street- Done*

*Chair Spellios stated he proposes not to vote due to 75% of the work already being done without the licenses and to delay until the work is done properly.*

*Motion to Continue to June 19<sup>th</sup> Meeting by Selectmen Jones seconded by Selectmen Spathanas all were unanimously in favor.*

*Constantine Nazarankis spoke regarding the National Grid Pole (which is in his driveway) being rotted. Needs to be addressed sooner than later and stated he did not want the tree effected.*

#### **PUBLIC HEARING- Aggregate**

*John Picariello spoke regarding the discussions ERAC had about the closure plan ERAC representative Tonia Bandrowicz also spoke about the closure plan and discussed the added provision that would have (Swamp, Salem, Aggregate) all 3 parties and would do an outline for a procedure. By the next permit in 2019 the outline to the closure plan will be presented to the BOS.*

*Meetings and Schedules will be set up to begin the closure plan and if the parties cannot come to an agreement it will be put forth in front of the Board so that they can come up with an outline.*

*Attorney Drucas spoke about meeting with advisory committee, TA and Salem and stated that entities do not move as quickly as he would like.*

*There is not a completion date for Aggregate stating 35-40 years, but this is not concrete.*

*Attorney Drucas spoke that they have made closure plans with other quarries.*

*Lisa Young and Eric Muller from Aggregate showed a slide of the quarry (Aerial view) and reiterated what Attorney Drucas said and stated that she was happy that Swampscott, Salem and Aggregate are now working together.*

*TA stated he would like to extend the permit and not approve the permit. Would like to see a more detailed closure plan and would like to see Aggregate come back in a few months with an update on the closure plan. He deferred to the Board.*

*Tonia Bandrowicz stated that 3 months would be very difficult to have something to present to the Board. She also stated that the permit should not be delayed and to add additional information to the outline if need be.*

*Selectmen Jones stated that the permit should be granted but looking closely at the closure plan and that Aggregate is put on notice.*

*Selectmen Spathanas agreed that the permit should be granted but questioned the June 1<sup>st</sup> closure plan date being too late.*

*Selectmen Spellios stated that and update be done by December 31, 2018 and April 1<sup>st</sup> have a closure plan presented for approval.*

*Motion to close public hearing by Selectmen Jones the motion was Seconded by Selectmen Spathanas*

*Motion for Approval for the Aggregate permit with an update to be done by December 31<sup>st</sup> by Selectmen Jones motion was Seconded by Selectmen Spathanas all were unanimously in favor.*

#### **NEW AND OLD BUSINESS**

*Chair Spellios spoke about the potential Dog Park and the concerns of unleashed dogs and dog waste in the town. There is definite a need for a dog park.*

*Chair Spellios proposed to implement a dog park next to a portion of land adjacent to the DPW Annex located behind the cemetery (open space)*

*This makes the park readily available and the dog parks is a priority of the Master Plan. SPOT stated they would be willing to incur the cost associated to fencing and will re-engage donors*

*Chair Spellios discussed the plan and outlined it. He also read a support letter from the Open Space Committee.*

*There was a discussion regarding the parking area and Chair Spellios stated they need to explore it further due to some valid issues of where to put it.*

*Selectmen Spathanas spoke about concerns of the drive into the dog park and working on it to be respectful of families visiting their loved ones but is in full support of moving forward with the Dog park.*

*Jim Olivieri- member of the Open Space Committee- spoke about making sure to enforce the rules in maintaining all dogs on leashes in the cemetery.*

*John Picariello- stated the cemetery closes at dusk and the park will be consistent with that.*

*Chair Spellios spoke about Pooch pass to help maintain the park- need further conversation on this.*

*Motion made by Selectmen Jones and Seconded by Selectmen Spathanas to authorize the use of the land for parking MA and the dog park at 400 Essex Street, Swampscott, MA and allowing the TA to work with groups to implement ideas the motion was unanimously in favor.*

**PRESENTATION BY MAPC** Sarah Lee- Humphrey Street Parking Study and Recommendations

**KEY TAKE AWAYS**

- 80% of people felt not enough parking
- 63% access via driving 32% walk
- Open response-ex: consider angled parking- charge for parking- some felt parking was not a problem
- Summer weekday is the busiest time they saw
- Signage needs updating
- Saw significant amount of people using more than one space
- Many people parked far from the curb

**RECOMMENDATIONS**

- Signage inventory- clarify regulations, update signage, clarify bus stops
- Underutilized lots- utilize shared parking concepts with Anthony Per 4/ Hawthorne by the Sea and St John's Church
- Utilize Existing Asset on- Street Parking- increase turnover on Burrell Street near Library- currently unregulated
- Improve the management will increase efficiency
- Encourage utilization of Fish House Municipal Parking lot
- Wayfinding and Signage to identify municipal parking assets

**LONG TERM**

*Hadley School- adding parking capacity*

*Chair Spellios asked the traffic study committee to come back in September after implementing some of the recommendations.*

*Pete Kane will be leaving this Friday after 6 plus years. Chair Spellios thanked him for his service.*

**VOTES OF THE BOARD**

- *Approval of Bond Anticipation Note (B.A.N.) – Rail Trail Project (non-acquisition costs) - \$240,000-*
- *Approval of Investment Policy Statement for Other Post- Employment Trust*
- *Approval of Investment Policy Statement for Stabilization and other municipal Trust Funds*
- *Approval of a Common Victualler's License for Jersey Mikes Subs, 425 Paradise Road, Swampscott, Mass*
- *Approval of Alfalfa Farms Liquor License for the Farmers Market*
- *Approval of Door to Door License for Vivint Solar by Andrew J Chabak*
- *Approval of Meeting Minutes March 28, 2018; Approval of Meeting Minutes May 21, 2018; Approval of Meeting Minutes May 22, 2018*

*Motion to approve all consent agendas above by Selectmen Jones and Seconded by Selectmen Spathanas all were unanimously in favor.*

**TOWN ADMINISTRATORS REPORT**

*MOU for HR Director- vote to approve at the June 19<sup>th</sup> BOS meeting and making a conditional offer*

*The final Recreational Audit report was recently received by the Town. This was an extensive and thorough audit has been performed and completed by the outside independent auditing firm of Clifton, Larsen, Allen LLP in regard to complaints that had been filed about the Swampscott Farmers Market and Related Recreational Department Activities.*

*The thorough review and audit found "nothing that is indicative of fraud" related to any Recreational Department events. The audit report was also reviewed by local law enforcement and the Essex County District Attorney's Office. The outside auditor did find several practices and procedures that were deficient, and that need to be changed so as to be in full compliance with Massachusetts laws and to improve the accounting and management of these events. It is important to note that even before hiring the outside auditing firm, the Town did an internal review of these policies and practices and already has taken several significant steps to improving these procedures.*

*The Town intends to fully follow the additional recommendations of the auditor and believes that improved protocols will only further enhance the enjoyment and success of the Town's Farmer's Market and other recreation department events.*

*Thanked all those involved in making the Memorial Day services very successful.  
Selectmen Spathanas updated on Recreation up and coming events:*

*June 10<sup>th</sup>- opening day Farmer's Market*

*June 16<sup>th</sup>- Harbor Festival*

*June 17<sup>th</sup>- Golf Tournament*

*July 1<sup>st</sup> - annual 4<sup>th</sup> of July Parade*  
*July 3<sup>rd</sup> - Fireworks*

*Selectmen Jones asked the BOS to sponsor a hole*

*The Board voted unanimously on a motion by Selectmen Jones to close the meeting*  
*Seconded by Selectmen Spathanas all were unanimously in favor.*

*True Attest:*  
*Ana Lanzilli*

*Administrative Assistant*