

DRAFT

BOARD OF SELECTMEN

Meeting Minutes

Wednesday, October 25, 2017

Swampscott, MA 01907

Attendance: Chairman, Naomi Dreeben, Vice Chair, Laura Spathanas, Selectman Don Hause, Patrick Jones, Peter Spellios, and Town Administrator, Sean Fitzgerald,

Great Pumpkin Citation:

Resident Tom Keenan was presented by Chairman Dreeben on behalf of the Board a citation which was read aloud for a donation to the Swampscott Police Department of a 1200lbs pumpkin.

Resident Comment:

Residents Ms. Dina Maietta and Mr. Ricky Prezioso addressed concerns regarding the Swampscott Farmers Market and cited concerns with how they have been treated and concerns with past procedures and policies implemented by the Town. She criticized Town Staff and complained that she has not been treated fairly, it was requested that a forensic audit be completed, and it was expressed that she would like to see changed in the future of the Farmers Market, Car Show, Strawberry Festival, 4th of July events.

Selectman Dreeben asked that Sean Fitzgerald, Town Administrator make a brief response.

Sean Fitzgerald, Town Administrator responded that it was unfair to criticize employees without providing the employees with a right to respond. Mr. Fitzgerald went on to report that the Swampscott Farmers Market procedures and policies have recently changed and additional changes going forward will also be implemented.

Verizon Public Hearing:

The Board voted unanimously on a motion by Selectman Spathanas to open the public Hearing for a request from Verizon for a joint Pole request for 443 Essex Street, Swampscott, Mass, seconded by Selectman Hause.

Selectman Dreeben asked why a new pole needs to be at this location -Answer-new Construction at this location.

Selectman Dreeban asked where the pole is going to be located – Answer -behind the curb.

The Board voted unanimously on a motion by Selectman Spathanas to approve the above request, seconded Selectman Hause.

Roll Call vote was taken to close the Public Hearing -all in favor.

Public Hearing request for an Earth Removal Permit:

The Board unanimously on a motion by Selectman Spathanas to open a public hearing request for an Earth Removal Permit from Swampscott LLC, at 441-445 Essex Street, Swampscott, Mass seconded by Selectman Hause.

Mr. Paul Dibiase, Manager of Swampscott LLC, 441-445 Essex Street, Swampscott, Mass spoke on his need for an Earth Removal Permit -request to allow the amount of material to be removed, reduced from 15, 000 cubic yards to 2,500 cubic yards.

The following were discussed:

- *Blasting is complete.*
- *More dirt needs to be removed from the site.+ -*
- *No work / trucks on Saturday.*
- *New permit is requested for one year.*
- *Traveling no more than the Danvers bridge – should be going down Danvers Road to Highland Avenue.*
- *Selectman Spathanas asked how long do they think the project will take -Answer – no more than a year.*
- *Selectman Jones suggested having something in the requested permit regarding dust / fixing the problem Hawthorne Crossing neighborhood.*
- *Chairman of ERAC Mr. Picarello spoke and stated the dust concerns are in the Town by Laws Already-Selectman Jones stated that god faith is good still needs to be written in the permit.*
- *Mr. Picarello will work with the applicant on the above changes / request and will return with an updated permit for the Board to sign.*

Roll Call vote was taken to close the Public Hearing all in favor.

The Board voted unanimously on a motion by Selectman Spathanas to approve the above request for an Earth Removal Permit, 441-445 Essex Street, Swampscott, Mass with the above conditions, seconded by Selectman Hause.

Open Discussion:

Groom Construction Management Plan. Tom Groom spoke on the following

- *Rodent control-requested by Selectman Spellios every two weeks*
- *Group e-mail has been set up with neighbors*
- *Resident Ellen Winkler is the neighborhood liaison*
- *Location of trucks on site*
- *Selectman Spellios stated no parking to be done on Greenwood Avenue/ possible shuttle to site.*
- *Selectman Spellios suggested weekly report to the Board*
- *Selectman Spellios suggested one time sweeping due to no wheel wash*
- *Blasting -letting neighbors know within a day notice*
- *Asbestos removal will be done first*
- *Ice during the winter months / salt & sand on roadways*
- *Drilling at site maybe for one week*
- *Project to start on or about November 5, 2017*
- *Hazardous material on site will be removed*

- *Work in progress schedule should be given to the neighbors -Selectman Spellios suggested this be on the Town Website.*
- *Selectman Spellios acknowledged the residents for their patience and trust with this project.*
- *Selectman Spellios complimented Mr. Groom on his commitment to the Town and thanked him for doing everything he said he was going to do pertaining to this project.*
- *Selectman Jones asked about the north wall next to the project close to the houses concerns with anything causing damage to homeowners, Mr. Groom will be at the homes of abutters if a problem arising but after speaking with the project engineers it is not expected to have any problems.*

The Board voted unanimously on a motion by Selectman Hause to approve the Groom Construction Management Plan with conditions seconded by Selectman Spellios.

Budget Presentation by Ron Mendes, Town Treasurer / Assistant Town Administrator:

The following were discussed and presented:

- *Power point presentation was presented*
- *Munis modules were discussed*
- *Zero based budgeting*
- *Department Heads will return their budgets sooner than in the past.*
- *Departments should be living within their budgets & appropriation*
- *FY-19 Budget approach was discussed by Sean Fitzgerald, Town Administrator*
- *Time line was shown on a spread sheet*
- *Department Heads are expected to go before the Board with their own Department goals.*
- *Expected to have the Department Heads meet with the Selectman in January.*
- *Training sessions with staff.*
- *More training on Munis with all staff. Munis is one of the best programs*
- *Goal in the future is to be paperless.*
- *Munis will be able to show a break down to Departments using Munis tools for present and from the past.*

Town Meeting Warrant Articles / Discussion & Vote:

- *Article 2-Special Report -See Below*
- *Article 3-Removing Article*
- *Article 4-Amend the FY-2018 Town Operating budget*
- *Article 5-Remove*
- *Article 6-Remove*
- *Article 7-Allow Bond Premiums to reduce the amount to borrow for Capital Projects.*
- *Article 8-Collective Bargaining -Police Department*
- *Article 9-PEG Access & Cable TV Funds*
- *Article 10-Remove*
- *Article 11-Remove*
- *Article 12-Safety Zones.*

- *Selectman Spellios spoke on implementing an Article 1 which would consist of a report from the Board of Selectman on budgets, preparation of the budget along with time for a question and answer from residents, suggestion of advertising this would let Town Meeting members know with time to prepare any questions.*
- *Town Moderator, Mike McClung spoke briefly on his approval of the suggestion of Article 1 from Selectman Spellios, stated he thinks that since the Town has a new format for of the budget, it is a perfect time to do this as a sperate article would be fine.*

Selectman Spellios asked about police negotiations regarding budget. - Contract should be at Town Meeting per Selectman Spellious.

The Board voted on a motion by Selectman Spellios to close the Town Meeting Warrant, seconded by Selectman Hause.

Town Administrator's Report: Sean Fitzgerald, Town Administrator spoke on the following:

- *LED lights agreement with National Grid-cost has decreased-great news.*
- *Halloween celebration at Town Hall with invitation for trick or treaters.*
- *Additional liquor licenses in the works for the Town, Great work being done on Beacon Hill behind the scenes. Joint committee on local affairs will be voting to recommend this request of additional license should have an answer by the end of year.*

Votes of the Board

The Board voted unanimously on a motion by Selectman Spathanas to approve a request from the Swampscott Senior Center for a one-day liquor license to be used for a sip wine education event to be held on November 15, 2017 from 6-P.M., seconded by Selectman Hause.

The Board voted unanimously on a motion by Selectman Jones to approve a new manager request from Bertucci's Restaurant, 450 Paradise Road, Swampscott, Mass to a Mr. Bubacar Jallow for their current all alcohol liquor license, seconded by Selectman Spathanas.

The Board voted unanimously on a motion by Selectman Spathanas to support and assist the Town of Swampscott and Stantec Consulting services in the engineering, designs, and construction of the future Swampscott Rail Trail, seconded by Selectman Hause.

Selectman's Time:

Chairman Dreeben informed the Board and residents that the ZBA meetings that are held every fourth Tuesday of each month are now being taped, last weekend of the regular Farmer Market.

The Board voted unanimously on a motion by Selectman Spathanas to close meeting, seconded by Selectman Hause.

True Attest: Maureen Shultz, Administrative Assistant