



**SWAMPSCOTT**  
— PUBLIC LIBRARY —

## **BOARD OF LIBRARY TRUSTEES**

### **MINUTES**

**August 19, 2019**

Attending: Ellen Winkler, Tript Sembhi,, John Tripp, Susan Conner, Alyce Deveau,

The Trustees approved the minutes from the previous trustees meeting.

Ellen discussed the RFQ for a library programmer. She said that she had sent some corrections to Ron Mendes and was waiting to hear back from him. She will be in contact with him some day this week.

Alyce discussed the Capital Improvements request for FY21. The trustees asked her to request funding for the stairways to have them covered with rubber treading and have the flooring replaced on every landing.

Alyce showed the trustees the samples that she had received from the flooring company and the trustees decided on one of the selections. Alyce will get in touch with Building Inspector Max Kasper to see what the next step should be in replacing the carpeting.

Marzie Galazka, the new Director of Community Development approached Alyce about setting up a coffee station at the library. The trustees would like to meet with her to get the particulars of this type of activity. Alyce will invite her to the next trustees meeting.

Alyce reported that she will be interviewing candidates for the Children's librarian position next week.

The Friends are supporting a Boy Scout who is trying to complete the work to become and Eagle Scout. He will be building small Free Libraries to place around the town.

Alyce was asked by the trustees to see if she could obtain some quotes for painting of the meeting room and repair of the book shelves.

The meeting ended at 8:10.

The next meeting of the board of trustees was set for Monday, September 11 at 6:45 pm.

Respectfully submitted,

Alyce Deveau