



BOARD OF LIBRARY TRUSTEES

NEAL DECHILLO, CHAIR
ELLEN WINKLER, VICE CHAIR
TRIPT SEMBHI, SECRETARY

**Meeting
Minutes
3.14.23**

Present were Trustees Ellen Winkler, Tript Sembhi, Neal DeChillo, and Director: Jonathan Nichols. Staff: Sarah

1. Meeting Call to Order: 5:37pm
2. Approval of Minutes: Minutes from 1/23 & 2/15- Approved – all in favor
3. Director's Report:
 - a) - MLCA legislative Day in Boston on 3/15. Jonathon is going with Beverly and meeting with 3 departments.
 - Rotary: Applied for Membership
 - b) Department and staffing news:
 - Caroline had her baby and is out on maternity leave.
 - Susan is out for a while on personal leave.
 - Still waiting for Amy to respond. Projections for salary line items
 - Partnered with the Girl Scout's Journey Project- Women's month displays in library
 - c) Friends Fundraiser on 3/31, they have sold 25-30 tickets. Friends would like to plant a memorial for Sandy- Not finalized yet.
 - Wi-Fi issues – looking into Mesh network to improve Wi-Fi.
4. Old Business
 - a) Website Redesign Update: Website design going well. Wireframes submitted and pieced from all that were shown. Working on 1st layout design to review. Friends have not submitted their portion of payment.

- b) New Services & Technologies Update: Launching BESPOKE book club next week. Rokus will be available in a month or so.
- c) Grant Update: Makers Space Grant- got feedback, not many adjustments needed. Making the changes, due April 11th and Final decision due in October
- d) Strategic Planning Updates: Community forums will be scheduled. 200 responses submitted from online survey.
- e) Staff Training: Had a successful training on De-escalation with Chief of Police.

5. New Business

- a) Teen Department Redesign: Sara and Jonathon provided their design ideas for the YA area. Waiting for electrical quotes. 1st phase around summer 23'
- b) Special collections donation- Deed of Gift form – reviewed form and all approved
- c) Misc. Policy Updates – Meeting room policy: Trustees provided feedback and edits will be made and will vote on rewritten policy next meeting.
 - Vision/Mission Statement – Will review for next meeting and vote
 - All in favor with new revised proposal from Ray Guertin

Meeting Adjourned at 6.41pm

Next Meeting:

3.28.23 at 5:30pm