

Andrews Chapel Restoration Committee Meeting

February 22, 2017

Quorum present.

- I. Two new members welcomed: Gina Bush and Anne Quagrello
- II. Use and Maintenance
 - A. Chapel will be used for two funerals: Barbara Humphrey and Lois Langford.
 - B. Following a discussion of the problem of cleaning, maintenance, arrangements, etc.in other words, a use committee. Mary suggested that we investigate how other towns manage their chapels.

Thus, research will be:

Anne:	Nahant
Mary:	Andover
Deb:	Marblehead
Marilyn:	Salem
 - C. Open House
 1. Discussion of possibly have an open house for all donors, maybe on a Sunday afternoon.
 2. David offered to handle an invitation
 3. Jackson Schultz from Berklee has offered to have a few students give a concert.
 4. Also have an open house for the town on Memorial Day.
 - D. Tower Leak and other problems
 1. Dana, who attended the meeting by cell phone, gave an excellent review of the problem with the leak
 - a. The roof is in good shape. Some remedial work has been done and it should be stable for at least 10 years.
 - b. In the tower the existing drains were closed and water had been rising over the flashing. So the drains were unplugged. Other improvements were made and estimates given for long term repair or replacement of the copper gutter system.
 - c. Fabio's original limestone repair proposal for all areas of the Chapel was \$14,500. The committee agreed to reduce the scope by 20% to only include the limestone at tower buttress caps around the tower entry

locations. With the inclusion of the \$2,000 Essex Heritage Grant contribution, the total funds from the Chapel budget will be \$9,600.

d. Will need mortar restoration in 10 years

E. Bathroom discussion

1. Money always being a concern, will we have enough left to do the bathroom? We think yes. We should be able to pay for the bathroom itself and Gino has committed to bringing in water and sewer from the street.
2. Type of bathroom
 - a. Chemical (composting) too expensive
 - b. A regular sink and toilet will work best.

F. David showed THE PLAQUE. Beautiful! \$1,413 from Teemark, Inc.

Respectfully submitted

Marilyn Cassidy